



Unit 7 — Mediation: A Workplace Text

Track G+M · Klasse 10 · Niveau G/M

Learning objectives

- *I can mediate a German workplace policy text into 6–8 English sentences for a colleague.*
- *I can preserve modal nuance (sollten → should; müssen → must) and adjust register.*
- *I can use 7 reporting verbs.*

Lead-in

Sam's mother forwarded a German policy update from her company. Sam's English-speaking cousin in Toronto, who is starting a similar job, asked for a quick gist. Sam rewrote it in seven sentences. He kept the modals. He dropped the company-letterhead language.

Vocabulary

- to announce
- to require
- to permit
- to expect
- to warn
- to advise
- to clarify
- to confirm
- to stipulate
- to reserve the right to

Key points

- Keep the modal nuance — *should* and *must* are not interchangeable in English.

Practise

- Match German modal → English: dürfen → ?, müssen → ?, sollten → ?
- Choose: *announce* / *warn* / *clarify* / *require* — Management _____ *a new rule.*
The company _____ *that breaches will be addressed.*
- Build a 6-sentence English mediation of the source above.

Your turn

Mediation, 7 sentences. Read the German source above. Write 7 English sentences for a colleague abroad. Keep modal nuance + use 4 reporting verbs.

Reflect

- I can mediate a German policy into 7 English sentences.
- I can preserve modal nuance.
- I can use 4 reporting verbs.